



Child Care Providers Coalition of Kansas Board Meeting Minutes

Name of Group: Child Care Provider Coalition of Kansas

Location: Online

Date: 9/14/2024

Time: 9:05

Convener: Angie Carnes

Submitted by: Desiree Streight

Approved:

Attendees		Collaborating Partners	Guests
x	Angie Carnes, President	Emily Barnes KAC	
x	Tiffany Mannes, Vice President	Melissa Schoenberger KDHE	
x	Desiree Streight, Secretary	Ann Gascon Child Start	
	Laura Gunderson, Treasurer	Kasarah Rodd KCCTO	
x	April Shuman, Member At Large		
	Stacy Hook, Member At Large		
	Beth Kirk, Member At Large		
	Emily Welborn, Member At Large		
x	Leslie Waggoner, Member at Large		
x	Venicia Doubrava, Member at Large		
x	Jamie Brown, Member at Large		
x	Christy Randall, Member at Large		
x	Paula Hicks, Member at Large		
	Brenda Schoen, Past President		

Motions Discussed and Voted Between Meetings:

8/21/24 Laura motions that we approve the July 2024 board meeting minutes. Venicia seconds. Motion passes.



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Collaborating Partners-

Melissa Shoenberger with KDHE

- Regulations changes rolled out on Aug 2nd, 2024
 - They are continuing to answer provider questions
 - They are having monthly meetings with licensing specialist to discuss questions and regulation changes
 - FAQ was updated 9/13/24
 - No longer requiring a hands free trash can
 - Health and safety trainings required by 11/1/2024
 - A Health and safety grant is available to help providers meet health and safety noncompliance write ups.
 - It also can be used to reimburse the cost of health and safety training.
 - The grant is open through June 2025.
 - The Emergency Preparedness guide has been updated on the KDHE website.
- There are 60+ KDHE licensing specialist across the state, to support them there are 4 district specialists, then above them is Jenifer Manual as the field supervisor, then Melissa Shoenberger.
Melissa said she would provide us a diagram to show this.

Ann Gascon with Child Start

- Child Start is offering extra health/safety courses
 - They are partnering with KCCTO to start offering more hybrid classes in Western classes to support providers who have been grandfathered in in the past.
- They continue to work with the CAPE portal, setting up their courses within the portal.
- JAM fest is Oct 5, a free event in Andover for families.
- GWC (Growing with Children) conference is April 5, 2025
 - Mr. B will be the keynote
 - They are looking for 18 additional trainings

Kasarah with KCCTO

- Health and safety trainings are offered virtually
 - There is discussion of offering blended trainings



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- KCCTO is hiring full time professional development trainings (online teachers) as well as career navigators to support providers going through the CDA process and college classes
- There are 12 scholarships still available for providers interested in becoming accredited.

Emily with KAC

- A great way to stay up to date on advocacy topics is to subscribe to KAC newsletter which also offers additional updates on lots of other legislative subjects such as the state budget.
- Make sure you are registered to vote
- A federal update
 - The appropriations bill is due 9/30/24
 - This year they are looking at a billion \$ increase for DCF for child care.
 - CCDBG is due 12/30/24
 - It is a reauthorization
 - It will increase eligibility family funding for DCF support for child care
- PES has been working on ways to be more proactive versus being reactive during the legislative session.

Board Of Administration-

1) Membership-

2) Advocacy-

- a) Partners for Early Success (PES), Angie will be attending the 9/16/24 meeting. PES can be a shared responsibility in case she can not attend others can step in.
- b) Sedgwick County DA has taken action and is prosecuting an unlicensed provider fining her over \$41,000. CCPC will be sending a Thank You card to show our support.

3) Regional Networking Alliance-

- a) A committee meeting is going to be set up to come up our facebook group posts.
- b) Laura will be setting up a booth in Geary County

4) Social Media/Website-

- a) Updates as of 9/13/24



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- b)** Watch our local social media groups for conversations about regulations and make sure as a CCPC board member to stay calm with our responses and not feed the fire.
 - i)** Contact survey specialist first for clarifications-Melissa Shoenberger is another resource is our specialist are not available or unsure.
- 5) Kansas Family Child Care Week -** Nothing at this time
- 6) Provider Appreciation-** Nothing at this time
- 7) Conference-**
 - a) Conference Chair Report-** Laura would like for us to pick a date for the 2025 fall event now so we provide ourselves more time to prepare. Angie will start a new chat group to open up the discussion.
 - b) Board Nominations-**
 - c) Provider of the Year -** We will get together in October to host our provider of the year and hunter award awardees for a luncheon and celebration with the board.
 - d) Hunter Award-**We will get together in October to host our provider of the year and hunter award awardees for a luncheon and celebration with the board.
 - e) Scholarships-**
- 8) CACFP**

Old Business-

- Our nonprofit tax status has been reinstated

New Business-

Proposal for CANOE – Bright Futures

CANOE is a CRM software that helps build better relationships within your Association member base, improving retention rates, and increasing customer lifetime value. Empower members to schedule or reschedule appointments, upload paperwork, send files without having to reach out to you directly.

Business Management CANOE can help you save up to 20 hours per week by automating tasks such as lead capture, contact management, and member sales tracking. With more time on your hands, you can focus on what really matters - growing your Association.

Streamline Membership and Conference Registration

Send out Emails and Newsletter – Eliminates Constant Contact Expense



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Each board member will have an email attached to CANOE – from our organization
Assist in helping us change our non-profit status

Digital Payments Members can instantly pay their membership dues through an online portal or Mobile App. Accept credit cards, PayPal or Stripe and make generating member revenue easy and simple. Generate gentle reminders and collect recurring

member revenue without having to repeatedly reach out to call and/or email members.

Clock Hours and Certificates Document management can be streamlined through the use of software and digital tools. This can benefit any Association that issues certificates by reducing the time and resources required for manual document handling, improving accuracy and consistency, and enhancing security and compliance. Automated document management can also enable better collaboration and communication among team members.

Benefits to Members CCPC App – Where they can find all their information
Billing program for membership due

- Record of payments
- Sends out membership due reminders

Each member will have a personal portal/account

- Assigned member number
- Record of their payment
- Home for all their CCPC Certificates along with membership card

Members will have access to

- Online trainings
- Bootcamps
- Articles

Let's Look at the Cost – Does this expense make sense?

Cost of CANOE - \$275.00 per month - \$3300.00 per year

Current expenses that would be eliminated if we started using CANOE

Constant Contact – Newsletter and Mass Emails

- Expense since 9/4/2023 - \$440.00

Survey Monkey – used during conference for evaluations

- Expense - \$99.00

One way to help cover the cost of CANOE

Membership Increase from \$25.00 to \$30.00



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We currently have @150 members

$150 \times \$25.00 = \3750.00

$150 \times \$30.00 = \4500.00

The goal is that providers will see the added benefits of the online courses available and a more professional presentation, and membership will increase.

Current Budget	Projected with CANOE
Insurance \$1200	Insurance \$1200
Wix \$450	Wix \$450
Constant Contact \$300	CANOE \$3300
Zoom \$170	Zoom \$170
Mail Box \$170	Mail Box \$170
Provider Appreciation \$1175	Provider Appreciation \$1175
Tax Filings \$40	Tax Fillings \$40
Retreat \$1200	Retreat \$1200
Gifts \$200	Gifts \$200
Spring Event \$2544	Spring Event \$2445
Awards \$500	Awards \$500
Total \$7949	Total \$10850

Income Income with Membership Increase

Membership \$3750	Membership \$4500
Spring Event \$4850	Spring Event \$4800
Total \$8600	Total \$9300

Discussion:

- Changes our tax status
- Saves so much time
- Minimizes board responsibilities

Venicia motions that we move forward with the purchase of the Canoe software program. Christy seconds. Motion passes.

Next Meeting Date- November 9th, 2024

Meeting Adjournment- 11:03 pm



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Respectfully Submitted on _9/15/24__.

Desiree Streight, Secretary

Child Care Providers Coalition of Kansas

Please note that CCPC Minutes are to be kept confidential until approved and accepted by the board.