Name of Group: CCPC Board Meeting Place: Wichita, KS

Date: September 21, 2019 Time: 9:30 am

Convener: Terria Ashby, President Submitted by: Tammy Truex, Secretary

**Meeting Minutes Approved: \_\_\_\_\_\_\_\_\_\_**

**Attendees:**

**Terria Ashby, President**

**Angie Carnes, Vice President**

**Tammy Truex, Secretary**

**Carrie Griffin, Treasurer**

**Dusty Davenport, Member at Large**

**Emily Barnes, Member at Large**

**Lacey Shoeneman, Member at Large**

**Collaborating Partners:**

Kelly Cain-Swart, Child Care Aware of KS

**Absent:**

Janine Foth, Member at Large

Annette Kucia, Member at Large

Stacy Hook, Member at Large

Brenda Schoen, Past President

1. **Call to Order –Terria Ashby, President at 9:30 a.m.**

**Approval of Minutes: Minutes were e-mail approved on June 26, 2019.**

**Summer Votes:**

Carrie Griffin moved that we buy a new pay app to make it easier for people to sign up for conference. The cost would be $6.99 a month, or $83.88 yearly. Terria Ashby seconded and the motion passed on August 21, 2019.

On July 11, 2019 Carrie Griffin made a motion to become an Amazon Affiliate. Proceeds from product recommendations would go into the general fund. Terria Ashby seconded and the motion passed**.**

1. **Executive Reports:**

President Terria Ashby went to a Tom Copeland seminar and made contacts. This will be a great CCPC year and board.

Vice President Angie Carnes: We have made about $30.00 from our new Amazon app.

Treasurer Carrie Griffin: There is $12,072.87 in the checking account. $8,107.36 is allocated to the conference. There is currently $95.88 in the PayPal holding account.

1. **Collaborating Partners:**

Kelly Cain-Swart updated us on the pilot program Learning to Quality (L2Q) which involves forty programs, center and family childcare. Link 1, Program Leadership is in feedback time. Link Family and Partnership classes are done. Link 3 will be Learning and Development. In the future, programs would start with links1-3 and then have a series of class choices.

1. **Board of Administration**

**Advocacy-**Emily Barnes would like us to advocate for state grants for finger printing and to get KDHE to help calm the waters for the next round of fingerprints. The Kansas speaker of the house is the person who can get HB3338 (on illegal childcare) above the line so it can be discussed in house.

**Conference-** Angie Carnes reported by upping our hotel catering bill to $5000.00, we have all four rooms in the hallway that hold 50 people each, plus one big classroom that holds 90 people. We have a complimentary room for the provider of the year. A block of rooms are reserved. The price will be $129.00 - book early.

Carrie Griffin made a motion we adjust the Saturday conference schedule to start one hour earlier to have room for a 30-minute break. Emily Barnes seconded, and the motion passed.

Dusty Davenport made a motion to have the BBQ lunch menu and Emily Barnes seconded. The motion passed.

We adjusted our Saturday only fee from $50.00 to $45.00 and the Saturday only + membership fee from $75.00 to $70.00.

Carrie stated lots of venders paid with checks last year. She would like to do away with checks and have them pay on-line with PayPal or as a guest and pay with a debit or credit card.

Emily Barnes motioned to accept the advertising package as presented and Carried Griffin seconded. The motion passed.

Carrie Griffin motioned we accept the vender package sheet. Emily Barnes seconded, and the motion passed.

Emily made a motion to accept the 2019/2020 budget and Carrie Griffin seconded. The motion passed.

We will vote on 14 workshop classes in November. Angie Carnes has a goal of offering an one-hour KDHE approved class.

$320.00 pays for one travel scholarship. The applicant must be a member and the winner can reapply after five years. Our goal is to solicit funds for our scholarships on our website. Donor’s names would be printed in the newsletter. Terria Ashby would like to see a scholarship in each region if our regional chairs would be willing to do the work. On March 7, 2020 we will vote on scholarship winners and provider of the year.

This year you can order t-shirts online and pick out your own color and it will be mailed to your house. We will not order extra shirts.

1. **Professional Development:**

Lacey Shoeneman would like to use the term “finalist” provider of the year to distinguish applicants who actually make a notebook.

1. **Communication:**

Look at our website; our password is “onefishtwofish” for members only and board only sites. Our goal is to spotlight a member on the member’s only site. Angie Carnes or Terria Ashby will answer questions on our site. Terria Ashby will make a mid-month phone call to board members to see how things are going. Keep Terria in the loop with e-mails.

1. **Regional Professional Development:**

We will have to postpone the November 5 regional meeting. It takes eight weeks to get classes approved. We would like eight weeks advance time to find presenters and a place to have it.

1. **Old Business:**

Carrie Griffin checked 14 insurance brokers and recommends we use Westbend Insurance Co. The cost would be $750.00 annually to cover falls and law suits. Board member personal liability would cost $100.00-200.00 more. This covers up to one million dollars a claim. Terria Ashby asked this be tabled until November.

**Our next meeting is November 2, 2019 instead of the 16th in Wichita and will be an online meeting to begin at 9:30 am.**

Lacey Shoeneman moved we adjourn at 3:35 p.m. and Emily Barnes seconded. The motion passed.

Tammy Truex, Secretary

Child Care Providers Coalition of Kansas

*Please note that CCPC Minutes are to be kept confidential until approved and accepted by the board.*