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| Name of Group: | Child Care Provider Coalition of Kansas | Location: Virtual |  |
| Date: | November 13th, 2021 | Time: 9:30 a.m. – 2:30 p.m. |  |
| Convener: | Angie Carnes | Submitted by: Laura Gunderson |  |
|  |  | Approved: |  |

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| Attendees | | Collaborating Partners | Guests |
| X | Angie Carnes, President | Michelle Allen (DCF) |  |
| X | Emily Barnes, Vice President | Megan Smith (DCF) |  |
| X | Tiffany Mannes, Treasurer | Derek Krogh (Lakeshore) |  |
| X | Laura Gunderson, Secretary | Doug Williams (Lakeshore) |  |
| X | Alexis Amos, Member At Large | Vicki Sutton (KCCTO) |  |
| X | Julia Bardsley, Member At Large | Robyn Kelton (McCormick) |  |
|  | Sarah Goertz, Member At Large | Logan Stenseng (Thrive) |  |
| X | Stacy Hook, Member At Large | Reva Wywadis (CCA) |  |
| X | Beth Kirk, Member At Large | Mitch Rucker (KAC) |  |
| X | Emily Welborn, Member At Large |  |  |
|  | Brenda Schoen, Past President |  |  |
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| **Motions Discussed and Voted Between Meetings:** |
| **September 14th, 2021**  Members discussed theme for our spring event. Angie proposes the event theme CCPC’s PLAY Academy – Providers Learning and Advocating for Young Children. Emily B. moves that CCPC use the title CCPC’s PLAY Academy – Providers Learning and Advocating for Young Children for conference events. Laura seconds the motion. Motion carries.  **October 7th, 2021**  Angie was contacted by Patty from KCCTO. KCCTO offered $750 to use towards keynote speakers. Total cost for both Carol and Kristen is $1550. CCPC would be responsible for $800. Tiffany moves that CCPC pay the remaining balance after the sponsorship from KCCTO for keynote speaker fees for the spring conference. Laura seconds the motion. Motion carries.  **November 8th, 2021**  Angie contacts the board to discuss concerns about lack of communication from one of the possible keynote speakers for the 2022 CCPC Play Conference. Emily B. moves that we invite Kristen from Learning Wild, without inviting Carol from Illuminating Care due to lack of response to CCPC, to present a 2 hours keynote presentation at our spring conference event in April 2022. Sarah seconds the motion. Motion carries. |

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| **Discussion Topics Between Meetings, No Vote Required** |
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**Meeting Minutes**

**Call To Order-** Beth motions to start the meeting. Emily B seconds the motion. Motion carries. Meeting starts at 9:30 a.m.

**Approval of Past Meeting’s Minutes-** Emily B moves to approve the past meeting minutes. Laura seconds the motion. Motion carries.

**Executive Reports:**

**President-** Angie says there have been a lot of meetings over the past couple of months and that is the reason there are so many collaborators at this meeting. There are a lot of things happening at the federal level, Mitch Rucker (KAC) will fill us in later.

**Vice President –** Emily B. says that the insurance paperwork has been completed and submitted to TJ with Blue Valley Insurance and we are just waiting to hear back.

**Treasurer –** No change since last meeting.

**Secretary –** No report.

**Collaborating Partners-**

* **DCF – Michelle Allen & Megan Smith**
  + Purpose of CCDF is to improve access to higher quality care for low-income children.
    - Child care financial assistance
    - Health and Safety
    - Quality improvement
      * Required to spend specific amounts of funds in above areas.
  + Restrictions on CCDF
    - May not be used for school tuition or for duplicative services provided during the school day for children in grades 1-12
    - May not be used for any sectarian services, except for parents choosing to send children to childcare provided in a church facility
    - May not be used to purchase or improve land, for the purchase of construction, or permanent improvement of any building, except for minor remodeling or updates to ensure facilities meet state and local child care standards, including licensing.
  + Kansas Pandemic Relief Funds
    - Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA)
      * Signed into law December 27, 2020
      * Kansas Awarded $89,170,627
    - American Rescue Plan Act (ARPA) Discretionary Funds
      * Signed into law March 11, 2021
      * Kansas Awarded $133,736,063
    - American Rescue Plan Act (ARPA) Stabilization Funds
      * Signed into law March 11, 2021
      * Kansas Awarded $213,897,405
      * This is primarily where the stabilization grant money for providers is coming from
  + Process Overview
    - January 2021
      * Consulting group hired. Data collected, Subject Matter Expert interviews, feedback from field.
    - April 2021
      * Final portfolio present
    - May 2021
      * DCF Pandemic Relief staff hired
      * Project management structure established
      * Design process began
    - July 2021
      * Phased rollout of initiatives
      * Procurement processes begin
      * Hero Relief, expanded child care assistance, and sustainability grant (round 1) rollout
    - Spending Categories (Current Portfolio)
      * Direct Family
        + $8 - $21 million
      * Direct Provider
        + $62 - $96 million
      * Quality
        + $2 - $6 million
      * Workforce
        + $6 - $12 million
      * Infrastructure
        + $7 - $17 million
    - Direct Family Support
      * Hero Relief Program
        + Increases access to child care assistance by raising income limit to 250% FPL and removing family share deduction from essential workers
      * Family Needs and Preferences Study
        + To understand the drivers behind the lack of DCF child care assistance demand
    - Direct Provider Support
      * Sustainability Grants
        + Round 1 complete
        + Round 2 Ended 11/5/2021
        + Round 3 coming 3/2022
      * Specialize Technical Assistance
        + Increased access for specific needs (i.e. mental health, early intervention)
        + In development with KCCTO
      * Shared Services
        + Procure a website with templates/forms
        + Discount vendor opportunities
        + Phased approach
      * Child Care Health Consultant Expansion
        + Tiered supports
        + Startup for new providers
    - Quality Improvement
      * Program Administration Support (Links to Quality Response Phase)
        + One on one assistance
        + Strengthen Business Practices
        + Available through CCA
      * Links to Quality Phased Rollout
        + Voluntary Quality Recognition and Improvement System (QRIS)
        + Launch 9/1/2022
      * Professional Development & Scholarships
        + Available through KCCTO
      * Workforce Registry
        + Development of statewide professional development
        + Interagency agreement with KCCTF
      * Background Checks & Licensing Fees
        + Through KDHE
      * Community Partnerships
        + Enhancing existing supports
        + Launch 7/1/2022
      * Communications & Outreach
        + Sharing information on CRRSA initiatives
        + Mammoth Creative Co.
    - Timeline for Phase 2
      * Jan – Mar 2022
        + Onboarding new agreements
        + Implementation of Phase 1 initiatives
      * Feb – April
        + Stakeholder engagement sessions
        + Assessment of existing initiatives and need for additional investment
      * March 1
        + Sustainability grants round 3 begins
      * April
        + Analysis of feedback
        + Development of Phase 2 portfolio
        + Late april – open comment period for stakeholders
      * Early May
        + Revisions to Phase 2 portfolio
      * May – Sep
        + Phase 2 implementation
    - Questions/Comments
      * Issue brought up - providers licensed by Department of Defense are ineligible for grants due to lack of state license number
        + Michelle Allen will bring issue to supervisor
        + Reva Wywadis mentions this is possibly due to the sentiment that military received their own funding. Mentions this is also an issue with providers on the reservation
      * Issue brought up – DCF will not pay for an assistant in group homes to have their child there in the same group home daycare
        + Michelle Allen will bring issue to Subsidy Program Manager
  + Board will discuss dates/times to set up a Town Hall meeting to include DCF
* **Lakeshore Learning - Derek Krogh and Doug Williams**
  + Strive to be partners in early childhood education
  + Every product developer at Lakeshore is a teacher
  + Product development team has overall – 140 years classroom experience
  + Focused on birth through 6th grade
  + FCCERS Catalogue – Family Child Care Environmental Scale
    - Layouts, materials, material lists, all created with intent to uphold quality care standards
  + Recommend materials to help with QRIS alignment
  + Collection of materials based on feedback from providers
  + Quality to support provider sustainability
* **KCCTO – Vicki Sutton**
  + Scholarships for professional development
    - DCF requirement has been removed
    - Up to $1800 per year for national conferences (to include hotel, travel)
    - Higher education
      * 4 year collage have been added
      * Up 6 credit hours in a Kansas school
      * 100% tuition up front, has to be early education
    - CDA scholarship
      * New CDA coordinator Lori Kravitz
    - New training formats
      * Training Modules
        + 8 week sessions
        + 12 – 16 KDHE clock hours
        + $10 per bundle
      * Course Bundles
        + Meet with trainer to help set goals

Choose your own adventure

Topics

* + - * Online Extended Courses
      * Strengthening Business Practices Modules
* **Thrive Allen County – Logan Stenseng**
  + Non-profit based in Iola KS, dedicated to:
    - Rural revitalization work
    - Driven by community members
    - Increasing healthcare access
    - Combating food insecurity
    - Promoting healthy lifestyle
      * Expanding Trail system
      * Bicycle use
      * Mental health
      * Economic development
    - Supporting early childhood education and childcare field
  + Grant from Centers for Medicaid
    - Navigator services
      * Applications and selecting a plan
      * <http://thriveallencounty.org/health-insurance-assistance>
      * [www.GetCoveredKansas.org](http://www.GetCoveredKansas.org)
    - Informational Session on December 3rd at Early Childhood Stakeholders Meeting
      * Enroll before Dec 15 for no gap in coverage
* **Kansas Action for Children – Mitch Rucker**
  + Focusing on the Federal level
    - Not final – things could change
    - Dependent upon passing budget reconciliation bill
  + Build Back Better Plan – Federal Reconciliation Bill
    - $400 billion for childcare
    - Kansas $880 million, over next 3 years
    - Bifurcated by age
      * Universal preschools 3&4 year olds
        + Is not limited to school district programs
        + State is required to include family child care programs
      * Childcare piece (infants and toddlers)
    - State will have to opt – in.
      * First 3 years, no state match. Completely paid by federal government
      * Governor can opt-in without state appropriation
        + Governor will designate lead agency

Probably either DCF or Department of Education

* + - Cap at 7% of household income for cost of care for parents/caregivers
    - Pay parody provision for childcare providers and pre-k providers are paid an equivalent amount as their K-12 counterparts who are similarly credentialed.
    - Amount of subsidy will change based on quality of care
    - Would like to put together a “town hall” for next Thursday with CCPC, KSAEYC, KAC, to help answer provider questions.
* **Child Care Aware – Reva Wywadis**
  + Each child care resource and referral agency has added 1 grant navigator position.
    - Grant application process
    - Identifying other sources of grants/funding outside CCA
  + Lack of DCF providers possibly due to low reimbursement rates. Rates are supposed to go up in April 2022.
  + Child Care Health Consultant Health Network
    - Currently – Childcare Health Consultant employed by CCA of KS and work statewide
    - Expanding network - new tier is being added to network. State is being broken down by region. Our region (Eastern 1/3 of the state) is hiring 3 full time people who will start late November and their sole job provider recruitment. Will be working very closely with surveyors.
* **McCormick Center – Robyn Kelton**
  + Mentions the importance of those giving support, having training and/or a background in family child care.
  + Supporting Providers Networking Association
  + Robyn commits to doing a training for our CCPC Play Academy

**Board Of Administration**

1. **Membership**
   1. KCCTO has membership check is coming through mail box
      1. KCCTO – new Cohort will pay for year with CCPC
   2. Alexis will be take over officially in January
2. **Advocacy**
   1. Meeting today proves they are listening; hard work is paying off
   2. Lakeshore, Thrive, and DCF reached out to us for meetings
   3. Working towards a “town hall” meeting with DCF before Christmas.
   4. Emily B will be lead person with DCF and with Mitch Rucker @ KAC
   5. Julia to lead with Logan Stenseng @ Thrive Allen County
   6. Julia and Laura to lead with Lakeshore Learning
3. **Regional Professional Development**
   1. Julia and Laura to help with RPDP Chair
   2. Get letters/emails out to providers to get them into the Facebook groups
      1. Give providers time to respond, then possibly follow up with calls to members
4. **Newsletter**
   1. November to be sent out to members on Monday
   2. Emily W to take this on
5. **Social Media/Website**
   1. Angie and Emily B been working hard on advocacy part of website
   2. Been working on website, conference info to go live next week
   3. Call for presenters for conference
   4. Will put out nominees for provider of the year
6. **Provider Appreciation**
   1. Every member should get the gift, will not be passing out gift at Super Saturday
   2. Card and Bracelet, lightweight, easy to mail
   3. Postcard to mail - “Happy Holidays”
7. **Conference**
   1. **Keynote & Workshops**
      1. $750.00 from KCCTO to be used on single keynote
         1. Contract for Kristen and check to be mailed
      2. Reva sent a form from PDG. Form will be filled out. Any awarded funds will be used to pay for conference speaker.
      3. Without a second keynote, the Conference will be 14 hours instead of 16.
      4. Commitments from Beth Reeder, Amy Nelson, Regina Miller, Carrie Griffin
      5. Complication with Super Saturday discussed – minimum number of providers that need to attend to make the event worth the work/cost
   2. **Registration** 
      1. Get conference information to surveyors sooner. Avoid late registrations.
   3. **Advertising**
      1. Emily B to help Emily W with setting up advertising
      2. Donations vs Advertising
         1. Work closely together
         2. In the past – companies purchased their package and that would last them all year, including the conference
         3. Focus on donations for now
   4. **Donations**
      1. Julia is working on a donation letter
      2. Last year - gift cards were given out and amazon gifts were sent directly from amazon.
      3. Gift to be given away at workshop
   5. **Exhibits/Vendors**
      1. Each region will need to reach out to vendors in their region for Super Saturday Event
      2. Reach out to vendors for virtual event
      3. Vendor form on website
   6. **Decorations**
      1. Use CCPC colors. Bright blue, lime green, and orange. Finding learning toys to put on tables.
   7. **Provider of the Year**
      1. Stacy got out the email to all the providers that were nominated
8. **Old Business-**
   1. Insurance paperwork has been submitted to West Bend
9. **New Business-**
   1. CCPC host a zoom chat in collaboration with other organizations to educate people who are interested in becoming family child care providers
      1. On TV, schools, doctors’ offices
   2. Possible CCPC holiday get together on December 5th.
   3. Angie is looking into a leadership training for the board members

**Next Meeting Date-** December 14th, 2021

**Meeting Adjournment-** Emily B moves to adjourn the meeting. Tiffany seconds to motion. Motion carries. Meeting ends 2:30 p.m.

Respectfully Submitted on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Laura Gunderson, Secretary

Child Care Providers Coalition of Kansas

*Please note that CCPC Minutes are to be kept confidential until approved and accepted by the board.*