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| Name of Group: | Child Care Provider Coalition of Kansas | Location: Virtual |  |
| Date:  | September 11th, 2021 | Time: 9:35am – 11:44pm. |  |
| Convener: | Emily Barnes | Submitted by: Laura Gunderson |  |
|  |  | Approved: |  |

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| Attendees | Collaborating Partners | Guests |
|  | Angie Carnes, President |  |  |
| V | Emily Barnes, Vice President |  |  |
|  | Tiffany Mannes, Treasurer |  |  |
| V | Laura Gunderson, Secretary |  |  |
| V | Alexis Amos, Member At Large |  |  |
| V | Julia Bardsley, Member At Large |  |  |
| V | Sarah Goertz, Member At Large |  |  |
| V | Stacy Hook, Member At Large |  |  |
| V | Beth Kirk, Member At Large |  |  |
| V | Emily Welborn, Member At Large |  |  |
|  | Brenda Schoen, Past President |  |  |
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| **Motions Discussed and Voted Between Meetings:** |
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| **Discussion Topics Between Meetings, No Vote Required** |
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**Meeting Minutes**

**Call To Order-** Julia moves to start the meeting. Emily W seconds. Motion carries Meeting starts 9:35 am.

**Approval of Past Meeting’s Minutes-** Laura moves to approve past meeting minutes. Emily W seconds. Motion carries.

**Executive Reports-**

**President-** No report

**Vice President -** Emily B reports that insurance can not be reinstated due to policy being terminated over non-payment. Angie and Emily believe the policy was terminated prior to this – confusion with previous agent – TJ Obringer. Beth will contact Barb Eswein w/ insurance company to possibly resolve issue.

**Treasurer –** Conference $13,462.89, General Fund $8694.15, Scholarship Fund $741.84, RPDP $686.05. General Budget discussed. Stacy moves to approve budget. Sarah seconds the motion. Motion carries.

**Secretary –** No report

**Collaborating Partners-** No report

**Board Of Administration-**

1. **Membership-** No updates. Meeting to be set between Alexis and Angie to plan upcoming year.
2. **Advocacy-** Slow time right now, working on building relationships. Update Advocacy page on CCPC website. Our job as advocates is to weed out false information. Include RPDP in Newsletter.
3. **Regional Professional Development**. **–** Region reps waiting for email draft from Sarah. After email is drafted, region reps will begin contacting members and looking for ambassadors
4. **Newsletter-** Goal to get newsletter out by next week – the 15th. Lo0king for more content. Share your “bright spots.” Reminder to collaborating partners about providing content. Look into next quarter and provide “nuggets” of information.
5. **Social Media/Website-** Meet your board member. Member writes a couple of sentences about self. Possibly include pictures of daycare space.
6. **Provider Appreciation-** Post card this fall – fall theme. Beth will provide group with options to choose from. Have ideas ready by end of September. Discussed ideas for provider appreciation gift. May be a bigger item if item is given at Super Saturday, due to saving on shipping. No show from members = no gift.
7. **Conference-** Region reps need to look in to event locations for Super Saturday (April 23) in their regions. Have location decided within 2 weeks. Each region can use up to$400 towards planning and may be used as deposit if necessary. Schedule for Super Saturday may be tight. Extra room within the hour lunch time. Could also do presentation of awards, voting, etc. during lunch time if necessary. See 2022 CCPC Professional Development Event notes for more info.
	1. **Keynote and Workshops**
		1. Angie reached out to KCCTO about sponsorship for keynote speakers. If members have any suggestions for keynotes/workshops let Angie know ASAP
	2. **Registration and Printing-** Angie/Tiffany will work on this
	3. **Advertising-** Emily W. will take this on. Communicate with Stacy about vendors. Create a group chat specifically about advertising.
	4. **Donations-** Julia will prepare letter for reps to send out. Julia will track/compile vendor information as reps collect information.
	5. **Exhibits/Vendors-** Vendors should be local to the region. Reps will communicate with Julia.
	6. **Decorations-** Laura will start shopping. Looking for basic décor for tables and food tables set up. Decorations on tables double as door prizes. Fill old CCPC cups with pens, candy, etc. on tables.
	7. **Board Nominations-** we currently have 3 spots open. Best practice is for them to be members first, although there have been exceptions in the past. Looking to be more diverse and inclusive.
	8. **Provider of the Year –** Stacy has developed a monthly schedule. Nominations will hopefully open around Sept 15 and stay open till Oct. 15th. Providers requested more time to fill out their books. Stacy’s new timeline will give nominees 3 months to finish. Stacy and Julia will set up a meeting to get more details.
	9. **Hunter Award-** Still have follow protocol and put out a call for nominations.
	10. **Scholarships-** Laura moves to have a t-shirt fundraiser for scholarship fund. Beth seconds the motion. Motion carries.
8. **Old Business-** Insurance previously discussed. Update – Barb is out of town till next week. Beth with connect with her when she gets back.
9. **New Business-** none

**Next Meeting Date-** October 14th, 2021 at 7:00pm.

**Meeting Adjournment-** Julia moves to adjourn the meeting at 11:44am. Emily W. seconds the motion. Motion carries. Meeting adjourned at 11:44a.m.

Respectfully Submitted on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Laura Gunderson, Secretary

Child Care Providers Coalition of Kansas

*Please note that CCPC Minutes are to be kept confidential until approved and accepted by the board.*