

Sample Email to schedule a meeting

The easiest way to schedule a meeting with your state legislator is to email them- be persistent, feel free to call to check-in if you don't hear back. Here is an example of how you could do that, especially for home providers reference your profession because that positions you as an expert on the subject. You can also invite them to your program, which is a great way to start a relationship with your legislature.

Subject: Setting Up a Time to Meet with a Constituent

Dear Rep. (Your Representative),

My name is (Your Name) and I am a constituent in (Your City), Kansas. I would love to meet with you to talk about the importance of early childhood investment in Kansas, something that is very important to me and our district. What are some good times for you to meet next week?

Best,

Your Name
Business Name
Phone Number
City, ST